

***Shram Sadhana Bombay Trust's***  
**COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**BAMBHORI, POST BOX NO. 94, JALGAON – 425001. (M.S.)**

**Resolution about Teacher Guardian Scheme**

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**TEACHER - GUARDIAN SCHEME**

Teacher - Guardian Scheme (TGS) is introduced to assist the students in their learning difficulties and to monitor their academic performance regularly. For a batch of about twenty to twenty five students, a teacher is assigned the role of Teacher - Guardian (TG). Teacher - Guardian works as a friend, philosopher and mentor for these students. This scheme is to provide conducive environment to the students and takes some burden off the parents and lessens their anxiety. The students are free to contact the Teacher - Guardian for any kind of problems at any time during college hours. Students may also contact Teacher – Guardian through mobile after college hours.

**The objectives of the scheme:**

- To acclimatize the students to the campus life in SSBT.
- To provide academic counseling.
- To enlighten the students on professional ethics and conduct.
- Providing emotional support to students on individual basis.
  - Identifying weak areas and working out remedies helping students thereby taking their complete care.
- To communicate with the ward's parents.
- Establishing rapport between teachers, student & parents.
- Serving as a bridge between teachers, student & parents.

**Highlights of the Scheme:**

- One teacher is nominated as Teacher - Guardian for twenty students.
- The same teacher remains as Teacher - Guardian for entire duration of course.
- Teacher - Guardian keeps track of all records of students i.e. personal details, details of parents, attendance, academic performance etc.
- Teacher - Guardian does counseling about studies.
- Teacher - Guardian communicates parents regarding their ward's performance and attendance every month.

**Responsibilities of Teacher - Guardian:**

- Teacher guardian monitors academic performance of students.
- Follow up regarding attendance of students.
- Helping students to cope with learning difficulties.
- Try to improve poor performance of students through counseling.
- To score good marks in the exam.
- To prepare for competitive exams and interviews.
- Giving information concerning career opportunities.
- Motivate to participate in co-curricular and extra-curricular activities.
- Solving personal problems, if any. Teacher – Guardian may consult higher authorities like HOD / DOA / Vice Principal / Principal if he/she is unable to solve the problems.

- To help differently-abled students.
- Help to improve interpersonal relationships.
- To apprise parents regularly of their ward's performance through SMS / WhatsApp.

**Students Distribution for Teacher - Guardian Scheme:**

- Total number of enrolled students should be equally divided among permanent faculty members of the department.
- Every faculty member should be allotted students from FE, SE, TE and BE.
- Department coordinator for Teacher - Guardian Scheme should maintain the record of allotment.



Dr. S. P. Shekhawat  
IQAC Coordinator




Dr. K. S. Wani  
PRINCIPAL

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