Index

1	Resolution about Teacher Guardian Scheme	3
2	Sample notice to conduct teacher guardian meeting	5
3	Sample: Student allocation Summary	6
4	Sample : Minutes of meeting	7

1. Resolution about Teacher Guardian Scheme

Shram Sadhana Bombay Trust's COLLEGE OF ENGINEERING AND TECHNOLOGY

BAMBHORI, POST BOX NO.94, JALGAON - 425001.(M.S.)

TEACHER - GUARDIAN SCHEME

Teacher - Guardian Scheme (TGS) is introduced to assist the students in their learning difficulties and to monitor their academic performance regularly. For a batch of about twenty to twenty five students, a teacher is assigned the role of Teacher - Guardian (TG). Teacher -Guardian works as a friend, philosopher and mentor for these students. This scheme is to provide conducive environment to the students and takes some burden off the parents and lessens their anxiety. The students are free to contact the Teacher - Guardian for any kind of problems at any time during college hours. Students may also contact Teacher - Guardian through mobile after college hours.

The objectives of the scheme:

- · To acclimatize the students to the campus life in SSBT.
- To provide academic counseling.
- To enlighten the students on professional ethics and conduct.
- Providing emotional support to students on individual basis.
 - Identifying weak areas and working out remedies helping students thereby taking their complete care.
- · To communicate with the ward's parents.
- Establishing rapport between teachers, student & parents.
- Serving as a bridge between teachers, student & parents.

Highlights of the Scheme:

- One teacher is nominated as Teacher Guardian for twenty students.
- The same teacher remains as Teacher Guardian for entire duration of course.
- · Teacher Guardian keeps track of all records of students i.e. personal details, details of parents, attendance, academic performance etc.
- Teacher Guardian does counseling about studies.
- Teacher Guardian communicates parents regarding their ward's performance and attendance every month.

Responsibilities of Teacher - Guardian:

- Teacher guardian monitors academic performance of students.
- Follow up regarding attendance of students.
- Helping students to cope with learning difficulties.
- Try to improve poor performance of students through counseling.
- To score good marks in the exam.
- To prepare for competitive exams and interviews.
- Giving information concerning career opportunities.
- Motivate to participate in co-curricular and extra-curricular activities.
- Solving personal problems, if any. Teacher Guardian may consult higher authorities like HOD / DOA / Vice Principal / Principal if he/she is unable to solve the problems.

- To help differently-abled students.
- Help to improve interpersonal relationships.
- To apprise parents regularly of their ward's performance through SMS / WhatsApp.

Students Distribution for Teacher - Guardian Scheme:

- Total number of enrolled students should be equally divided among permanent faculty
- Every faculty member should be allotted students from FE, SE, TE and BE.
- Department coordinator for Teacher Guardian Scheme should maintain the record of allotment.

Dr. S. P. Shekhawat **IQAC** Coordinator

BAMBHORI

PRINCIPAL प्राचार्य

एस.एस.बी.टी.चे अभियांत्रिकी व रांत्रिकी महाविद्यालय,बांभोरी,जळगांव

SSBT's College of Engineering & Technology, Bambhori, Jalgaon Department of Computer Engineering Teacher Gaurdian Summary Report(Academic Year 2022-23 Term-I)

Sr. No.	Name of the Faculty Member	Class	Roll No	Total
1	Dr. krishnakant Prabhudas Adhiya	SE B	1 to 38	38
2	Dr. Manoj Eknath Patil	SE A	1 to 38	38
3	Mr. Ashish Tryambak Bhole	SE A	39 to 75	37
4	Mr. Sandeep Shankarrao Patil	SE B	39 to 75	37
5	Mrs. Shital Abhimanyu Patil	TE A	1 to 38	38
6	Ms. Priti Ramesh Sharma	BE B	1 to 38	38
7	Mr. Sarkar Rajput	TE IT	1 to 38	38
8	Mr. Dinesh Dagadu Puri	BE A	39 to 76	38
9	Mr. Akash Dnyandeo Waghmare	TE B	1 to 38	38
10	Mrs. Dhanashri Shashikant Tayade	TE B	39 to 76	38
11	Mr. Pravin Keshav Patil	TE A	39 to 77	39
12	Dr. D K Kirange	BE A	1 to 38	38
13	Dr. Pankaj H Zope	TE IT	39 to 73	35
14	Mr. Amol C Wani	SE C	1 to 20 18 *(DSE)	38
15	Mr. S P Ramteke	BE IT	1 to 40	40
16	Mr. Atul H Karode	SE C	21 to 57	37
17	Mrs. Priyanka Medhe	BE B	39 to 75	37
18	Mrs. Divya Wani	BE IT	41 to 84	44
				668

Indian chardham

(f) Dept. T G Coordinator

(Dr.M E Patil)

Shram Sadhana Bombay Trust's COLLEGE OF ENGINEERING AND TECHNOLOGY BAMBHORI, POST BOX NO. 94, JALGAON – 425001. (M.S.)

MENTOR – MENTEE MEETING MONTHLY REPORT

(under Teacher - Guardian Scheme)

Name of the Mentor: A. H. Karode

Name of the Department: Computer

Date of Report: 20/08/2022 Term-I

Sr. No.	Name of the Student	Class	Date(s) of	Present (P) /
			Meeting	Absent (A)
1	SATRE RITESH RAMESH	SE(C)	28/1/2023	P
2	SAVANT JAYESH SUDAM	SE(C)	28/1/2023	P
3	SAYYED MOHD ZAID ALI JAVED ALI	SE(C)	28/1/2023	P
4	SHAIKH MUZAMMIL SALIM	SE(C)	28/1/2023	P
5	SHAIKH ZAHID RAEESUDDIN	SE(C)	28/1/2023	P
6	SHARMA ADITYA RAJESH	SE(C)	28/1/2023	P
7	SHARMA HARSH RAHUL	SE(C)	28/1/2023	P
8	SHARMA KUNAL TRILOKINATH	SE(C)	28/1/2023	P
9	SHIMPI MOHIT SHRAWAN	SE(C)	28/1/2023	P
10	SHINDE MANSI SANJAY	SE(C)	28/1/2023	P
11	SONAR CHETAN PRABHAKAR	SE(C)	28/1/2023	P
12	SONAWANE ANURAG RAJENDRA	SE(C)	28/1/2023	P
13	SONAWANE CHETAN SUDHAKAR	SE(C)	28/1/2023	P
14	SONAWANE VAIBHAV SANJAY	SE(C)	28/1/2023	P
15	SONONE YOGESH RAJENDRA	SE(C)	28/1/2023	P
16	SURAWADE SUMIT SANJAY	SE(C)	28/1/2023	P
17	SURWADE KAMESH PRADIP	SE(C)	28/1/2023	P
18	SURWADE PALLAVI DEEPAK	SE(C)	28/1/2023	P
19	SUTAR YASH DINESH	SE(C)	28/1/2023	P
20	TALOLE PRATHMESH ANIL	SE(C)	28/1/2023	P