



Shram Sadhana Bombay Trust's  
**COLLEGE OF ENGINEERING & TECHNOLOGY**  
BAMBHORI, POST BOX NO. 94, JALGAON- 425001. (M.S.)  
Included Under Section 2(f) & 12(B) of the UGC Act, 1956  
ISO 9001:2015 Certified



November 2021

# GOVERNANCE OF INSTITUTION

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6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution.

Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution within a maximum of 500 words

**Response:**

The Vision of the institute is, “Today we carry the flame of quality education, knowledge and progressive technology for global societal development; tomorrow the flame will glow even brighter”.

The Mission of the institute is, “To provide conducive environment for preparing competent, value added and patriotic engineers of integrity of par excellence to meet global standards for societal development”.

In line with objectives of Shram Sadhana Trust Bombay, the institute is established in 1983 to impart education. Since inception, the institute has carried the flame of quality education in this region and is reflective in the number of students admitted. The Governing Body (GB), constituted as per AICTE guidelines, is the apex body of the institute and decisions taken by the body are in tune with Vision and Mission. Various decisions, may it be related to infrastructure, human resources, facilities, taken by the GB have been progressive in imparting quality education for societal development.

As part of mission of the institute, the institute believes in conducive environment through due representation of stake holders at various levels of governance. The institute has constituted College Development Committee (CDC) as per the guidelines of University. The GB and CDC are instrumental for effective and smooth implementation of plans and decisions taken on admissions, budget, infrastructure, Teaching-Learning and Placements. Involvement and contribution of faculty members and staff through various academic and administrative committees reflect the participatory nature of governance. Senior faculty members in the role of Directors are also involved in the decision making of the institution.

The institute prepares perspective plan and keeps updating time-to-time as per need. The plan is approved by CDC and GB for implementation. The perspective plan from year 2016 to 2021 includes implement Rain Water Harvesting system, conduct courses under Training & Placement Cell, to start Research Lab, approve the students Innovation Project Funding Scheme, approve the design of 100 KWP Solar Power Plant to be installed on the Roof Top of front building, install Lift, organize Training on Work Culture for Non Teaching Staff, sponsor Robocon 2018 (National Level Robotic Competition), apply for PMKVY-T 1 (Pradhan Mantri Kaushal Vikas Yojana), Renew Research Laboratories, purchase equipments & furniture, sanction the budget for Training (M/s Treezee E Solution), organize International Conference on Global Trends in Science & Technology, implement Health Insurance Policy for Non Teaching Staff, start self financing NSS Unit, apply for NBA and NAAC, Renewal of Microsoft Campus Agreement, Renewal of Internet leased line Connection, To start incubation centre at departmental level of Chemical Engineering and Biotechnology and Computer Engineering, apply for B.Voc courses under National Skills Qualification Framework (NSQF), construct sports office, Renewal of

Recognition of Post Graduate Research Labs in Computer Engineering, Electrical Engineering, E&TC Engineering and Mechanical Engineering.

## 2) Constitution of GB



### GOVERNING BODY

Sr. No.	Name	Designation
1.	Shri. Raosaheb alias Rajendrasingh D. Shekhawat	Chairman
2.	Shri. Jayesh Rathore	Member
3.	Shri. S.R. Girase	Member
4.	Nominee of the AICTE- Regional Officer (Ex-officio)	Member
5.	An Industrialist/Technologist/Educationist from the region nominated by the regional committee as nominee of the Council, out of the panel approved by the Chairman of the Council	Member
6.	Dr. L.B. Gaikawad, Nominee of the Affiliating university	Member
7.	Prof. D.P. Nathe, Nominee of the State Government-DTE (Ex-officio)	Member
8.	Dr. K.B. Patil, An Industrialist from the region nominated by the State Govt.	Member
9.	Dr. K.S. Wani, Principal	Member Secretary
10.	Dr. S.P. Shekhawat, Professor	Faculty Member
11.	Dr. S.B. Pawar, Professor	Faculty Member



  
Registrar  
SSBT's College of Engineering & Technology  
Bambhori, Jalgaon-425001(M.S.)

### 3) College Development Committee (CDC)

**SSBT's COLLEGE OF ENGINEERING & TECHNOLOGY, BAMBHORI, JALGAON**

#### CONSTITUTION OF COLLEGE DEVELOPMENT COMMITTEE

Sr. No.	Name	Designation
1)	Shri Raosaheb alias Rajendrasingh D. Shekhawat	Chairman
2)	Shri. Y.K. Chitte <i>Management's nominee for Secretary</i>	Member
3)	Dr. G.K. Patnaik <i>HOD, Nominated by Principal</i>	Member
4)	Dr. S.B. Pawar, <i>Elected Faculty Member</i>	Member
5)	Shri. M.M. Ansari <i>Elected Faculty Member</i>	Member
6)	Mrs. Meera Deshpande <i>Elected Faculty Member</i>	Member
7)	Shri. S.R. Girase <i>Elected Non Teaching Staff Member</i>	Member
8)	Dr. K.N. Patil <i>Nominated from Educational Sector</i>	Member
9)	Shri. V.S. Mahajan <i>Alumni Nominated from Industrial Sector</i>	Member
10)	Dr. K.B. Patil <i>Nominated from Research Sector</i>	Member
11)	Shri. B.L. Ahirrao <i>Nominated from Social Work Sector</i>	Member
12)	Dr. S.P. Shekhawat <i>IQAC Coordinator</i>	Member
13)	Secretary, Student Council	Member
14)	Dr. K.S. Wani, <i>Principal</i>	Ex-officio Member Secretary



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#### 4) Perspective Plan

S.S.B.T's College of Engineering & Technology,  
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Perspective Plan 2016-17

- To implement Rain Water Harvesting system
- To conduct courses under Training & Placement Cell



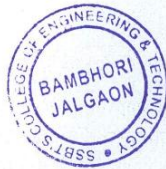
  
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S.S.B.T's College of Engineering & Technology,

Bambhori, Jalgaon.

Perspective Plan 2017-18

- To start Research Labs
- To approve the students Innovation Project Funding Scheme
- To approve the design of 100 KWP Solar Power Plant to be installed on the Roof Top of front building
- To install Lift
- To organize Training on Work Culture for Non Teaching Staff
- To sponsor Robocon 2018 (National Level Robotic Competition)



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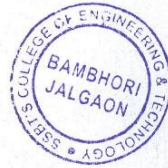


**S.S.B.T's College of Engineering & Technology,**

**Bambhori, Jalgaon.**

**Perspective Plan 2018-19**

- To apply for PMKVY-T 1 (Pradhan Mantri Kaushal Vikas Yojana)
- To Renew Research Laboratories
- To purchase equipments, furniture etc
- To sanction the budget for Training (M/s Treezee E Solution)
- To organize International Conference on Global Trends in Science & Technology
- To implement Health Insurance Policy for Non Teaching Staff
- To start Self Financing NSS Unit
- To apply for NBA and NAAC



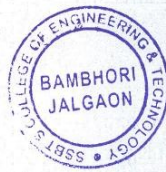
  
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Bambhori, Jalgaon

Perspective Plan 2019-20

- To organize International Conference in December, 2019
- Renewal of Microsoft Campus Agreement
- Renewal of Internet leased line Connection
- To implement and publicize Handbook on Code of Conduct
- To start incubation centre at departmental level of Chemical Engineering and Biotechnology and Computer Engineering
- To apply for B.Voc courses under National Skills Qualification Framework (NSQF)



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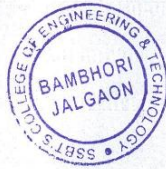
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Perspective Plan 2020-21

- Renewal of Recognition of Post Graduate Research Labs in Computer Engineering, Electrical Engineering, E&TC Engineering and Mechanical Engineering



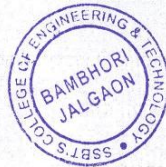
  
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Perspective Plan 2021-22

- Proposal for renewal of recognition of Lab for Doctoral Research of Civil and Chemical Engg Dept
- To set up Classrooms and Seminar halls with ICT -enabled facilities.



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## 5) Sample Minutes of Meeting

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### SSBT'S COLLEGE OF ENGINEERING AND TECHNOLOGY, BAMBHORI, JALGAON

The First meeting of College Development Committee was held on 30/08/2017 in Conference Hall of SSBT's COET, Bambhori, Jalgaon. The following members are present in the meeting.

The following members are present:-

- 1) Shri Raosaheb alias Rajendrasingh D. Shekhawat, Chairman
- 2) Shri. Y.K. Chitte, Member
- 3) Dr. G.K. Patnaik, Member
- 4) Dr. S.B. Pawar, Member
- 5) Shri. S.R. Girase, Member
- 6) Dr. K.N. Patil, Member
- 7) Shri. B.L. Ahirrao, Member
- 8) Dr. S.P. Shekhawat, Member
- 9) Dr. K.S. Wani, Principal & Ex officio Member Secretary

The following members were unable to attend the meeting

- 1) Shri. M.M. Ansari, Member
- 2) Mrs. Meera Deshpande, Member
- 3) Shri. V.S. Mahajan, Member
- 4) Dr. K.B. Patil, Member

The following are the minutes of the meeting:

#### 1) To apprise the Admission Status for the A.Y.2017-18

The admission status for the A.Y. 2017-18 as given below is appraised.

#### First Year Engg./M.E./M.B.A. Admission Position : 2017-18

Sr. No.	Branch	Intake	CAP Admitted	Institute Admitted	Total Admission	Vacancy	Admissions Over and above Sanction Intake	
							J&K Quota	TFWS
1	BIOTECH	30	18	6	24	6	0	2



7) **To discuss and grant the permission for Research Labs. (Recognition for Post Graduate Research Lab.)**

After discussion the permission for renewal of Research Labs. (Recognition for Post Graduate Research Lab.) of E&TC & Mechanical Departments and to submit proposal for starting of Research Labs. (Recognition for Post Graduate Research Lab.) in Computer Engg. & Electrical Engg. is granted. It is decided to submit the proposal of the same to the university as and when required.

8) **To approve the Students' Innovation Project Funding Scheme**

The proposal for implementation of Shram Sadhana Innovation & Entrepreneurship Development Centre was read. After discussion it is decided to allocate the budget of Rs.4 Lakhs for this project funding scheme. However, the funding should be given only to the Innovative Projects of the students mentored by the faculty members.

9) **To apprise the charge of HOD, Applied Science Dept.**

Since Dr. Vrishali Edlabadkar, HOD, Applied Science Dept. has resigned, the charge of HOD, Applied Science Dept. is given to Dr. K.S. Patil. The same has been apprised and approved.

10) **To apprise the completion of Ph.D by Shri. P.G. Damle**

The completion of Ph.D. by Shri. P.G. Damle is apprised.

11) **To apprise of the retirement of the Non-Teaching Staff**

The retirement of Shri. A.D. Patil, Sr. Clerk & Shri. Adharsingh Patil, Helper respectively on 31/12/2017 & 20/01/2018 was apprised. It is decided to appoint contractual staff in their place after their retirement.

12) **To apprise and approve the design of 100 Kwp. Solar Power Plant to be installed on the roof top of front building**

The design and proposals of 100 Kwp. Solar Power Plant to be installed on the roof top of front building was apprised. The design and the proposal is approved. The changes in design as per our Site Engineer, Civil is to be informed to Mr. Arun Jalan, Vice President, Jackson Engineers Ltd.

13) **To discuss on the requirement of Lift for Differently Able Students**

The requirement of Lift for Differently Able Students was put up. After discussion it is decided to identify the place for the installation of Lift and the quotations are to be called.



14) Any other subject with the permission of Chair

1) To sanction the Annual Increment for the year 2017-18

The Annual Increment for the year 2017-18 w.e.f. July, 2017 is sanctioned for all the staff members except to the Teaching Staff of E&TC & IT Dept. as the admissions in these departments are very poor.

2) Meeting with HODs

The meeting with HODs was done. The committee congratulated the HODs for the efforts taken to fulfill the admissions. The admission position in E&TC & IT Branch is as follows:

Sr. No.	Branch	Year	Intake	Admitted	Vacant Seats
1	E&TC	1 <sup>st</sup>	60	33	27
2.	E&TC	2 <sup>nd</sup>	118	37	81
3.	IT	1 <sup>st</sup>	60	46	14
4.	IT	2 <sup>nd</sup>	49	23	26

The committee informed HODs of E&TC & IT Dept. to take more efforts to fulfill the admissions for next year failing which the salary of the staff members of E&TC & IT Depts. will be curtailed.

3) Requirement of Gym Trainer

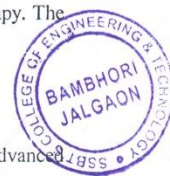
The requirement of Gym Trainer was put up. Principal informed that one of our faculty Member Mr. Bhupendra Patil is willing to train the students. It is decided to give him the charge of Gym Trainer. He will be paid honorarium of Rs.3000/- per month and provided free Bachelor's accommodation in hostel for this work.

4) Re-appointment of Shri. B.C. Kachhava, Hostel Superintendent

Shri. B.C. Kachhava was appointed as a Rector on Temporary basis after his retirement. He was attacked by GBS Syndrome and was hospitalized. He has given distinguished services to the institute. Considering this, he is to be re-appointed as Hostel Superintendent. The Wheel Chair is to be purchased for him. He is to be provided college driver for Physiotherapy. The diesel expenses for this will be borne by the college.

5) Training on Work Culture for Non Teaching Staff

The proposal for Training on Work Culture for Non Teaching staff by Gokhale's Advanced Training Institute was put up. The proposal is accepted and the training for the same is to be conducted.



6) **Duties of Shri. U.B. Patil**

Shri. U.B. Patil will do his routine duties except the work of garden and assist Shri. B.C. Kachhava, Hostel Superintendent for maintaining the discipline in the hostel.

7) **Sponsorship of Robocon 2018 (National Level Robotic Competition)**

The application of Mechanical Engg. dept. to sanction an amount of Rs.1,76,680/- for sponsoring the manufacturing of Robot 2018 to be participated in the Annual National Level Robocon competition organized by Asia Pacific Broadcasting Union in MIT, Pune was put up. The same has been accepted.

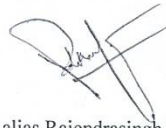
8) **To send the proposal for Continuation of Affiliation for the A.Y. 2018-19 to North Maharashtra University, Jalgaon.**

It is decided to send the proposal for Continuation of Affiliation for the A.Y. 2018-19 to North Maharashtra University, Jalgaon.

The meeting ended with vote of thanks to Chair.



Dr. K.S. Wani  
Principal



Shri. Raosaheb alias Rajendrasingh D. Shekhawat  
Chairman



Registrar

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## 6) College Committees List

### SSBT's COLLEGE OF ENGINEERING & TECHNOLOGY, BAMBHORI, JALGAON

The following committees are re-constituted w.e.f. 5<sup>th</sup> September, 2020.

Sr. No.	Name of Committee
01	Academics & Examination Committee
02	Proctorial Board & Students' Grievance Redressal Committee
03	Time-Table Committee
04	Library Committee
05	Cultural Activity Committee
06	Sports Committee
07	ISTE Students' Chapter & IE (I) Activity Committee
08	Training & Placement Committee
09	Alumni Co-ordination Committee
10	Web-site Committee
11	Computer Network & Internet Committee
12	Parents Meet Committee
13	Campus Development
14	Constitution of Hostel Committee
15	Anti-Ragging Committee

Copy to:- 1) All HODs  
2) Registrar/AR/OS  
3) Principal office



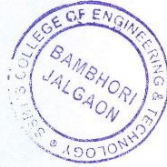
  
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SSBT's COLLEGE OF ENGINEERING & TECHNOLOGY, BAMBHORI, JALGAON

Academics & Examination Committee

Sr. No.	Name of Member	Department	Designation
1.	Dr. S.P. Shekhawat	Vice Principal	Chairman
2.	Dr. K. S. Patil	HOD, Applied Science	Member
3.	Dr. V.R. Diware	HOD, Biotech/Chemical Engg.	Member
4.	Dr. G. K. Patnaik	HOD, Computer Engg. & DoA	Member
5.	Dr. M. Hussain	HOD, Civil Engg.	Member
6.	Mr. V.S. Pawar	HOD, Electrical Engg.	Member
7.	Dr. S. R. Suralkar	HOD, E&TC Engg.	Member
8.	Dr. Archana Bhavsar	HOD, I.T.	Member
9.	En. N.K. Patil	HOD, Mechanical	Member
10.	Dr. V.S. Rana	HOD, MBA	Member

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**SSBT's COLLEGE OF ENGINEERING & TECHNOLOGY, BAMBHORI, JALGAON**

**Sports Committee: -**

<b>Sr. No.</b>	<b>Name of Member</b>	<b>Department</b>	<b>Designation</b>
1.	Dr. P.V. Thakare	Professor, Electrical Engg.	Chairman
2.	Shri. V.M. Deshmukh	Asso. Prof., E&TC Engg.	Member
3.	Dr. Archana Bhavsar	Asso. Prof., IT	Member
4.	Shri. J.B. Sisodiya	Physical Director, Sports	Member
5.	Shri. V.S. Pawar	Asso. Prof., Electrical Engg.	Member
6.	Shri. V.P. Sangore	Asst. Prof., Chemical Engg.	Member
7.	Shri. F.I. Chavan	Asst. Prof., Civil Engg.	Member
8.	Shri. P. N. Ulhe	Asst. Prof., Mechanical Engg.	Member
9.	Mrs. Sarika S. Pawar	Asst. Prof., Biotechnology	Member
10.	Shri. C.U. Nikam	Asst. Prof., Applied Science	Member
11.	Shri. Mukesh Ahirrao	Asst. Prof., MBA	Member
12.	Shri. D.D. Puri	Asst. Prof., Computer Engg.	Member

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**SSBT's COLLEGE OF ENGINEERING & TECHNOLOGY, BAMBHORI, JALGAON**

**Library Committee :-**

<b>Sr. No.</b>	<b>Name of Member</b>	<b>Department</b>	<b>Designation</b>
1.	Dr. M.P. Deshmukh	Professor, E&TC Engg.	Chairman
2.	Dr. Sudhir Patil	Librarian	Member
3.	Shri. V.S. Pawar	Asso. Prof., Electrical Engg.	Member
4.	Dr. V.R. Diware	HOD, Biotech/Chemical	Member
5.	Dr. Sunita S. Patil	Asst. Prof., Applied Science	Member
6.	Dr. N. Y. Ghare	Asst. Prof., Chemical Engg.	Member
7.	Shri. J.N. Kale	Asst. Prof., Civil Engg.	Member
8.	Shri. A.T. Bhole	Asso. Prof., Computer Engg.	Member
9.	Shri. M.V. Rawlani	Asso. Prof., Mechanical Engg.	Member
10.	Shri. S.P. Ramteke	Asst. Prof., E&TC Engg.	Member
11.	Shri. Nitin Jagtap	Asst. Prof., IT	Member
12.	Ms. Faroz A. Kazi	Asst. Prof., MBA	Member

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