



Shram Sadhana Bombay Trust's
COLLEGE OF ENGINEERING & TECHNOLOGY
BAMBHORI, POST BOX NO. 94, JALGAON- 425001. (M.S.)
Included Under Section 2(f) & 12(B) of the UGC Act, 1956
ISO 9001:2015 Certified



November 2021

PROFESSIONAL DEVELOPMENT / TRAINING PROGRAMS

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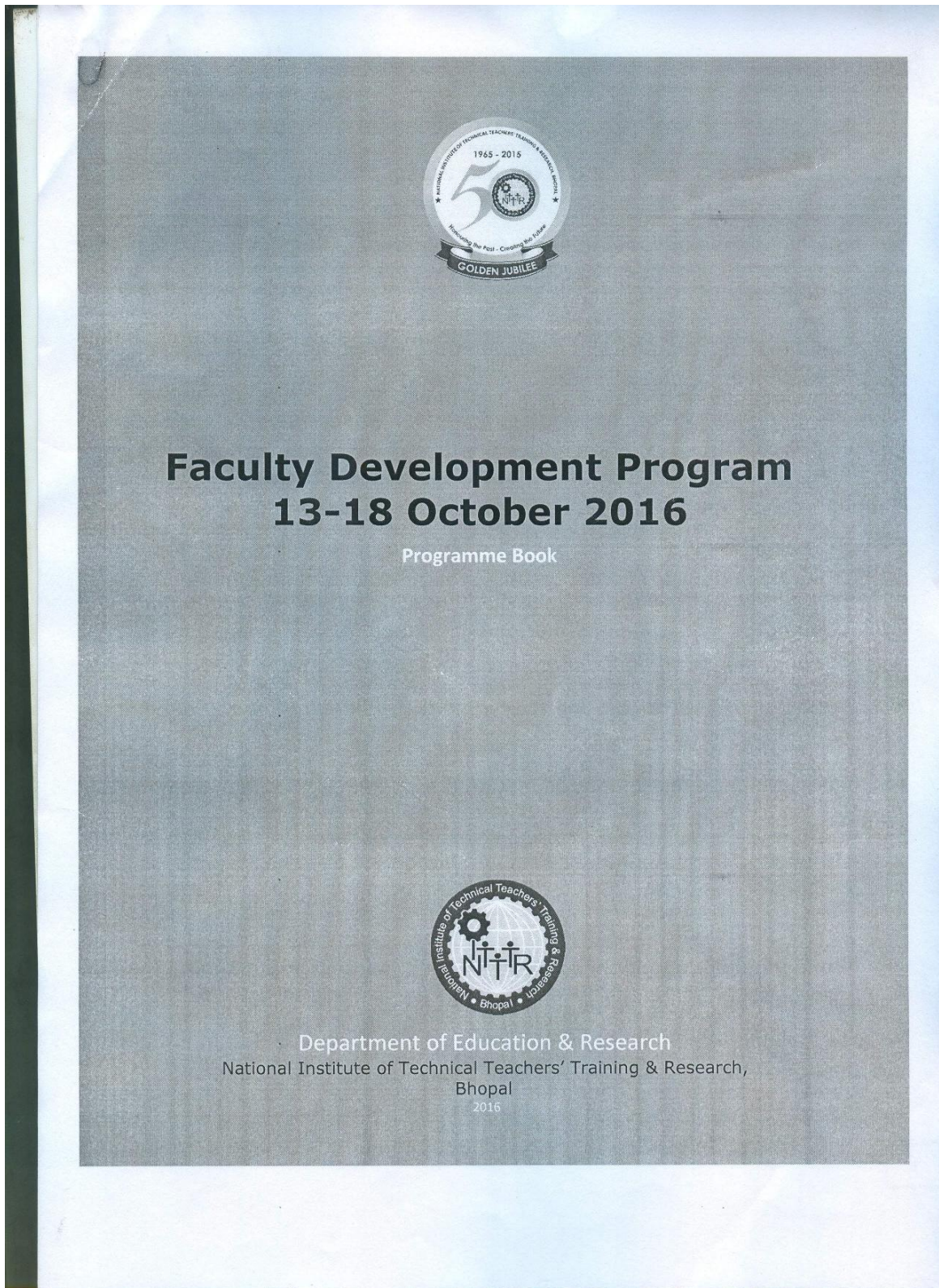
6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff during the last five years.

Year	2020-21	2019-20	2018-19	2017-18	2016-17
Number	09	05	02	03	03



Average – 4.4

2] Sample Evidences of Professional development / administrative training programmes (Teaching)



National Institute of Technical Teachers' Training & Research, Bhopal
Faculty Development Program (MH 15)
13-18 October 2016

1. Rationale

Currently there is a growing awareness among policy makers in our region and the critical role that technical education can play in National development. The increasing importance now attached to technical teacher development is reflected in various initiatives. There has been an enlarging concern for exploring various alternative strategies for technical education because of its orientation towards the world of work and its emphasis on creating employability skills and value innovations for exploring opportunities for self-employment in market places. This needs to be further explored and developed by creating a new set of approaches on the acquisition of employable skills.

The requirements for individual learning are continuous and lifelong. While formal education and training continues to be necessary, these learning interventions must be infused with real time developmental opportunities that further the knowledge, skills and attitudes of the technical teachers. As part of the continuous professional technical teacher development advocated by NITTTR, Bhopal, this initiative is in response to the strong need identified for developing the education sector in India by empowering academic staff to master the art of teaching using technology and modern learning techniques thus elevating the quality of education in technical institutions.

Through this one week program, NITTTR, Bhopal contributes to the raising of awareness and provision of teaching skills and values necessary to enhance efficacy of the teaching - learning system into practice. The faculty development program for technical teachers is founded on the premise that specific approach is needed to deal with building teaching skills among academic staff for meeting the learning needs of today and even the future.

2. Objectives

The objectives of the program are to:

- Appreciate the emerging trends in Future of work and challenges to Technical Education System;
- Comprehend pedagogical principles of teaching and learning;
- Apprehend the NBA accreditation and outcome based education system;
- Elucidate different instructional strategies and media for enhancing the instructional effectiveness in TE;
- Enhance Teaching and Learning using appropriate instructional media resources;
- Plan and implement a classroom based instructional session plan.

3. Key Components

The delivery of the program design follows a spiral learning approach, beginning with an overview of core concepts and followed by progressively deeper application of the concepts and finally a self-directed learning approach through action planning.

- Emerging Challenges of Technical Education System;
- Pedagogical Principles of Teaching and Learning;
- Overview of NBA Accreditation & outcome based education system;
- Formulating Learning Outcomes;
- Communication skills for effective T-L;
- Overview of Instructional Methods and Media;
- Teaching and Learning with Instructional Media Resources;
- Instructional Session Planning; and Microteaching.

4. Participants' Profile

The Program is designed for faculty members of different engineering disciplines from SSBT, COET, Bambhori, Jalgaon.

6. Instructional Strategies

The program involves different learning methods such as:

- Blended teaching method of presentations;
- Case studies;
- Individual and group tasks/assignments;
- Presentations and experience sharing;
- Micro-teaching practice

7. Date and Venue

The faculty development-training program will be held at SSBT, College of Engg & Technology, Bambhori, Jalgaon from 13-18 October 2016.

8. Program Faculty

- **Dr. Rajesh P. Khambayat [Coordinator]**
Head, Dept of Education & Research
NITTTR, Bhopal
rpkhambayat@nitttrbpl.ac.in
- **Dr. Sandip S. Kedar**
Asso. Professor, Dept of Electronic Media
NITTTR, Bhopal
sskedar@nitttrbpl.ac.in

National Institute of Technical Teachers' Training & Research, Bhopal
Faculty Development Program (MH 15)
13-18 October 2016
PROGRAM SCHEDULE

9. Program Schedule		SESSION I 10.00 -11.30	SESSION II 11.45 -13.15	SESSION III 14.15 -15.45	SESSION IV 16.00 -17.00
Day 1	Registration and Program Briefing (Prof. RPK)	Emerging Trends in Future of Work and Challenges to Technical Education (Prof. RPK)	Roles & Responsibilities of Technical Teachers (Prof. SSK)	Pedagogical Principles of Teaching and Learning (Prof. SSK) Task 1 Identification of Learning style (Participants)	
Day 2	Communication Skills for Effective T-L (Prof. RPK)	Overview of NBA Accreditation and Outcome based Education (Prof. SSK)	Task 2 Formulate Learning Outcomes in Different Domains of Learning (Participants)	Contd... and Presentation (Participants)	
Day 3	Overview of Instructional Methods (Prof. RPK)	Using Case Study (Prof. SSK)	Task 3 Case study & Discussion (Participants)	Developing Professional Attitude (Prof. RPK)	
Day 4	Enhancing Teaching and Learning with Digital Media Resources (Prof. RPK)	Designing Instructional media for Effective Teaching & (Prof. SSK) Task 4 Preparing Instructional Media (Participants)	Instructional Session Planning (Prof. SSK)	Task 5 Preparation of Instructional Plan (Participants)	
Day 5	Contd... Task 4 & 5 Preparation of Instructional Plan & Media for Micro-Teaching Practice (Participants)	Sample Micro-Teaching Practice (Participants)	Open forum	Feedback & Concluding	

Faculty: Dr. Rajesh P. Khambayat [Coordinator], Dr. Sandip S. Kedar;
 Tea Break: 11.30 to 11.45 and 15.45 to 16.00 & Lunch 13.15 to 14.15

DEPARTMENT OF MECHANICAL ENGG.

Following faculty member are hereby inform that Faculty Development Program (FDP) is organized in association with N.I.T.T.T.I Bhopal.

Venue :- A. C. Seminar Hall

Duration :- 13 October to 18 October 2016

Time :- 10.00am. to 17.00 pm hrs

Inaugural Function is to be scheduled on 13/10/2016 from 9am to 10 am.

So make it convenient to attend the same.

List of Participants' for Faculty Development Program Duration 13-18 October, 2016

Sr. No.	Name	Designation	Department	Sign.
01	Dr. A. R. Lokhande	Asso. Prof.	Chemical	<i>[Signature]</i>
02	Mr. N. Y. Ghare	Asst. Prof.	Chemical	<i>[Signature]</i>
03	Mr. M. V. Rawlani	Asso. Prof.	Mechanical	<i>[Signature]</i>
04	Mr. P. M. Solanki	Asst. Prof.	Mechanical	<i>[Signature]</i>
05	Mr. D. C. Talele	Asst. Prof.	Mechanical	<i>[Signature]</i>
06	Mr. A. V. Rajput	Asst. Prof.	Mechanical	<i>[Signature]</i>
07	Mr. M. V. Kulkarni	Asst. Prof.	Mechanical	<i>[Signature]</i>
08	Mr. Pankaj Anawade	Asst. Prof.	MBA	<i>[Signature]</i>
09	Dr. Saroj B. Patil	Asst. Prof.	MBA	<i>[Signature]</i>
10	Dr. H. A. Salunkhe	Asst. Prof.	MBA	<i>[Signature]</i>
11	Mr. S. B. Pawar	Asso. Prof.	Civil	<i>[Signature]</i>
12	Mr. F. I. Chavan	Asst. Prof.	Civil	<i>[Signature]</i>
13	Mrs. J. R. Mali	Asst. Prof.	Civil	<i>[Signature]</i>
14	Mrs. S. B. Patil	Asst. Prof.	Civil	<i>[Signature]</i>
15	Mr. V. S. Pawar	Asso. Prof.	Electrical	<i>[Signature]</i>
16	Mr. S. M. Shembekar	Asst. Prof.	Electrical	<i>[Signature]</i>
17	Mr. D. S. Patil	Asst. Prof.	Electrical	<i>[Signature]</i>
18	Dr. I. D. Patil	Prof.	Bio Tech	<i>[Signature]</i>
19	Mrs. Sarika Pawar	Asst. Prof.	Bio Tech	<i>[Signature]</i>
20	Mr. S. H. Rajput	Asst. Prof.	I.T.	<i>[Signature]</i>
21	Mr. R. B. Sangore	Asst. Prof.	I.T.	<i>[Signature]</i>
22	Mr. D. U. Adokar	Asso. Prof.	ETC	<i>[Signature]</i>
23	Mr. S. K. Khode	Asst. Prof.	ETC	<i>[Signature]</i>
24	Mr. A. R. Bari	Asst. Prof.	ETC	<i>[Signature]</i>
25	Mr. N. M. Kazi	Asst. Prof.	ETC	<i>[Signature]</i>
26	Ms. Akshada Sapkal <i>Ms. Sushanty panele</i>	Asst. Prof.	ETC comp	<i>[Signature]</i>
27	Mr. Sandeep Patil	Asst. Prof.	Computer	<i>[Signature]</i>
28	Mr. Sushant Bahekar	Asst. Prof.	Computer	<i>[Signature]</i>
29	Mr. Dinesh Puri	Asst. Prof.	Computer	<i>[Signature]</i>
30	Mr. Harshal Katwal	Asst. Prof.	Computer	<i>[Signature]</i>

[Signature]
07/10/16
Dr. S. P. Shekhawat
Convener

DEPARTMENT OF MECHANICAL ENGG.

Faculty Development Program (FDP) in association with N.I.T.T.I Bhopal.

Registration Sheet

Venue :- A. C. Seminar Hall
Date :- 13 October 2016
Time :- 10.00am. to 17.00 pm hrs

List of Participants' for Faculty Development Program Duration 13-18 October, 2016

Sr. No.	Name	Designation	Department	Sign.
01	Dr. A. R. Lokhande	Asso. Prof.	Chemical	[Signature]
02	Mr. N. Y. Ghare	Asst. Prof.	Chemical	[Signature]
03	Mr. M. V. Rawlani	Asso. Prof.	Mechanical	[Signature]
04	Mr. P. M. Solanki	Asst. Prof.	Mechanical	[Signature]
05	Mr. D. C. Talele	Asst. Prof.	Mechanical	[Signature]
06	Mr. A. V. Rajput	Asst. Prof.	Mechanical	[Signature]
07	Mr. M. V. Kulkarni	Asst. Prof.	Mechanical	[Signature]
08	Mr. Pankaj Anawade	Asst. Prof.	MBA	[Signature]
09	Dr. Saroj B. Patil	Asst. Prof.	MBA	[Signature]
10	Dr. H. A. Salunkhe	Asst. Prof.	MBA	[Signature]
11	Mr. S. B. Pawar	Asso. Prof.	Civil	[Signature]
12	Mr. F. I. Chavan	Asst. Prof.	Civil	[Signature]
13	Mrs. J. R. Mali	Asst. Prof.	Civil	[Signature]
14	Mrs. S. B. Patil	Asst. Prof.	Civil	[Signature]
15	Mr. V. S. Pawar	Asso. Prof.	Electrical	[Signature]
16	Mr. S. M. Shembekar	Asst. Prof.	Electrical	[Signature]
17	Mr. D. S. Patil	Asst. Prof.	Electrical	[Signature]
18	Dr. I. D. Patil	Prof.	Bio Tech	[Signature]
19	Mrs. Sarika Pawar	Asst. Prof.	Bio Tech	[Signature]
20	Mr. S. H. Rajput	Asst. Prof.	I.T.	[Signature]
21	Mr. R. B. Sangore	Asst. Prof.	I.T.	[Signature]
22	Mr. D. U. Adokar	Asso. Prof.	ETC	[Signature]
23	Mr. S. K. Khode	Asst. Prof.	ETC	[Signature]
24	Mr. A. R. Bari	Asst. Prof.	ETC	[Signature]
25	Mr. N. M. Kazi	Asst. Prof.	ETC	[Signature]
26	Ms. Shweta Pandey	Asst. Prof.	ETC Comp	[Signature]
27	Mr. Sandeep Patil	Asst. Prof.	Computer	[Signature]
28	Mr. Sushant Bahekar	Asst. Prof.	Computer	[Signature]
29	Mr. Dinesh Puri	Asst. Prof.	Computer	[Signature]
30	Mr. Harshal Katwal	Asst. Prof.	Computer	[Signature]
31.	Mr. Anil V. Deshmukh	Lecturer	Mech	[Signature]
32.	Mr. Raogabeh T. Patil	Lecturer	Mech	[Signature]

Dr. S. P. Shekhawat
Convener


DEPARTMENT OF MECHANICAL ENGG.

Faculty Development Program (FDP) in association with N.I.T.T.T.I Bhopal.

Date :- 14-10-2016

Attendance of Participants'

Sr. No.	Name	Session 1	Session 2	Session 3	Session 4
01	Dr. A. R. Lokhande	ARL	ARL	ARL	ARL
02	Mr. N. Y. Ghare	NYG	NYG	NYG	NYG
03	Mr. M. V. Rawlani	MVR	MVR	MVR	MVR
04	Mr. P. M. Solanki	PS	PS	PS	PS
05	Mr. D. C. Talele	DC	DC	DC	DC
06	Mr. A. V. Rajput	AVR	AVR	AVR	AVR
07	Mr. M. V. Kulkarni	MVK	MVK	MVK	MVK
08	Mr. Pankaj Anawade	PA	PA	PA	PA
09	Dr. Saroj B. Patil	SBP	SBP	SBP	SBP
10	Dr. H. A. Salunkhe	AS	AS	AS	AS
11	Mr. S. B. Pawar	SBP	SBP	SBP	SBP
12	Mr. F. I. Chavan	FIC	FIC	FIC	FIC
13	Mrs. J. R. Mali	JRM	JRM	JRM	JRM
14	Mrs. S. B. Patil	SBP	SBP	SBP	SBP
15	Mr. V. S. Pawar	VSP	VSP	VSP	VSP
16	Mr. S. M. Shembekar	SSM	SSM	SSM	SSM
17	Mr. D. S. Patil	DSP	DSP	DSP	DSP
18	Dr. I. D. Patil	IDP	IDP	IDP	IDP
19	Mrs. Sarika Pawar	SP	SP	SP	SP
20	Mr. S. H. Rajput	SR	SR	SR	SR
21	Mr. R. B. Sangore	RS	RS	RS	RS
22	Mr. D. U. Adokar	DA	DA	DA	DA
23	Mr. S. K. Khode	SKK	SKK	SKK	SKK
24	Mr. A. R. Bari	ARB	ARB	ARB	ARB
25	Mr. N. M. Kazi	NMK	NMK	NMK	NMK
26	Ms. Shweta Pande	SP	SP	SP	SP
27	Mr. Sandeep Patil	SP	SP	SP	SP
28	Mr. Sushant Bahekar	SB	SB	SB	SB
29	Mr. Dinesh Puri	DP	DP	DP	DP
30	Mr. Harshal Kotwal	HK	HK	HK	HK
31	Mr. A. V. Deshmukh	AVD	AVD	AVD	AVD
32	Mr. R. T. Patil	RTP	RTP	RTP	RTP


Dr. S. P. Shekhawat
 Convener

DEPARTMENT OF MECHANICAL ENGG.

Faculty Development Program (FDP) in association with N.I.T.T.I Bhopal.

Date :- 18-10-2016

Attendance of Participants'

Sr. No.	Name	Session 1	Session 2	Session 3	Session 4
01	Dr. A. R. Lokhande	<i>AL</i>	<i>AL</i>	<i>AL</i>	<i>AL</i>
02	Mr. N. Y. Ghare	<i>NYG</i>	<i>NYG</i>	<i>NYG</i>	<i>NYG</i>
03	Mr. M. V. Rawlani	<i>MR</i>	<i>MR</i>	<i>MR</i>	<i>MR</i>
04	Mr. P. M. Solanki	<i>PS</i>	<i>PS</i>	<i>PS</i>	<i>PS</i>
05	Mr. D. C. Talele	<i>DT</i>	<i>DT</i>	<i>DT</i>	<i>DT</i>
06	Mr. A. V. Rajput	<i>AVR</i>	<i>AVR</i>	<i>AVR</i>	<i>AVR</i>
07	Mr. M. V. Kulkarni	<i>MR</i>	<i>MR</i>	<i>MR</i>	<i>MR</i>
08	Mr. Pankaj Anawade	<i>ANAWADE</i>	<i>ANAWADE</i>	<i>ANAWADE</i>	<i>ANAWADE</i>
09	Dr. Saroj B. Patil	<i>SAROB</i>	<i>SAROB</i>	<i>SAROB</i>	<i>SAROB</i>
10	Dr. H. A. Salunkhe	<i>HS</i>	<i>HS</i>	<i>HS</i>	<i>HS</i>
11	Mr. S. B. Pawar	<i>SBP</i>	<i>SBP</i>	<i>SBP</i>	<i>SBP</i>
12	Mr. F. I. Chavan	<i>FI</i>	<i>FI</i>	<i>FI</i>	<i>FI</i>
13	Mrs. J. R. Mali	<i>JR</i>	<i>JR</i>	<i>JR</i>	<i>JR</i>
14	Mrs. S. B. Patil	<i>SBP</i>	<i>SBP</i>	<i>SBP</i>	<i>SBP</i>
15	Mr. V. S. Pawar	<i>VSP</i>	<i>VSP</i>	<i>VSP</i>	<i>VSP</i>
16	Mr. S. M. Shembekar	<i>SM</i>	<i>SM</i>	<i>SM</i>	<i>SM</i>
17	Mr. D. S. Patil	<i>DS</i>	<i>DS</i>	<i>DS</i>	<i>DS</i>
18	Dr. I. D. Patil	<i>ID</i>	<i>ID</i>	<i>ID</i>	<i>ID</i>
19	Mrs. Sarika Pawar	<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>
20	Mr. S. H. Rajput	<i>SR</i>	<i>SR</i>	<i>SR</i>	<i>SR</i>
21	Mr. R. B. Sangore	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>
22	Mr. D. U. Adokar	<i>DA</i>	<i>DA</i>	<i>DA</i>	<i>DA</i>
23	Mr. S. K. Khode				
24	Mr. A. R. Bari	<i>AR</i>	<i>AR</i>		
25	Mr. N. M. Kazi	<i>NM</i>	<i>NM</i>		
26	Ms. Shweta Pandey	<i>SW</i>	<i>SW</i>	<i>SW</i>	
27	Mr. Sandeep Patil	<i>SP</i>	<i>SP</i>		
28	Mr. Sushant Bahekar	<i>SB</i>	<i>SB</i>		
29	Mr. Dinesh Puri	<i>DP</i>	<i>DP</i>	<i>DP</i>	<i>DP</i>
30	Mr. Harshal Katwal	<i>HK</i>	<i>HK</i>		
31	Amol V. Deshmukh	<i>AVD</i>	<i>AVD</i>	<i>AVD</i>	<i>AVD</i>
32	R. T. Patil	<i>RT</i>	<i>RT</i>	<i>RT</i>	<i>RT</i>

(Signature)
Dr. S. P. Shekhawat
Convener

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Appendix-ii

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH
SHAMLA HILLS, BHOPAL - 462002

INSTRUCTIONAL PRACTICE SESSION OBSERVATION FORM

Teacher Trainee : R.B. Sangore Date: 17/10/16
Topic : Process & its states Time:

No.	Criteria	Excellent	Very good	Good	Fair	Poor	Remarks/Comments
A. PRESENTATION							
1. Introduction							
1.1	Gaining Attention (Motivation)	5	4	3	2	1	
1.2	Informing the learners of the behavioural Objectives	5	4	3	2	1	Done a few some time
1.3	Recall of Pre-requisite learning	5	4	3	2	1	
2. Development							
2.1	Content appropriateness	5	4	3	2	1	
2.2	Methodology	5	4	3	2	1	
2.3	Question-Answer Technique	5	4	3	2	1	
2.4	Trainees active participation in learning	5	4	3	2	1	
3. Consolidation							
3.1	Recapitulation of points covered	5	4	3	2	1	} not done
3.2	Assessing the Performance	5	4	3	2	1	
3.3	Giving Assignments for Practice, Retention and Transfer of Learning	5	4	3	2	1	
B. USE OF MEDIA AND MATERIAL							
1.	Chalk Board	5	4	3	2	1	
2.	OHP	5	4	3	2	1	
3.	Power point presentation/other material (please specify)	5	4	3	2	1	Use darker background & lighter foreground to get better visibility, use Arial font, you could have used more visuals in the presentation.
C. DELIVERY							
1	Voice Audibility	5	4	3	2	1	
2.	Quality	5	4	3	2	1	
3.	Speed	5	4	3	2	1	
4.	Gestures & Mannerisms	5	4	3	2	1	
D. OVERALL IMPRESSION							
5		4	3	2	1		
E. ANY SUGGESTIONS FOR IMPROVEMENT							
Good presentation.							

Full

"now" - ### ### ###

17/10/16

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं
अनुसंधान संस्थान, भोपाल
(भारत सरकार, मानव संसाधन विकास मंत्रालय)

National Institute of Technical Teachers'
Training and Research, Bhopal
(Ministry of Human Resource Development, Govt. of India)



प्रमाणपत्र
Certificate



यह प्रमाणपत्र

श्री पुरी दिनेश दगडू

एस.एस.बी.टी., सी.ओ.ई.टी., बामभोरी, जलगाँव

को इस संस्थान द्वारा आयोजित लघु अवधि प्रशिक्षण कार्यक्रम में भाग
लेने पर प्रदान किया जाता है।

This certificate is awarded to

Mr. Puri Dinesh Dagadu

SSBT, COET, Bambhori, Jalgaon

for participating in a short term training programme conducted by this institute.

प्रशिक्षण विषय :
Programme Title: Faculty Development Programme

अवधि/Duration : 13/10/2016 से/to 18/10/2016 तक (One-Week)

स्थान/Venue : SSBT, COET, Bambhori, Jalgaon


समन्वयक
Co-ordinator


निदेशक
Director

दिनांक/Date : 4/11/2016

(आई.एस.ओ. 9001:2008 प्रमाणित संस्थान)
(An ISO 9001:2008 Certified Institute)

Shram Sadhana Bombay Trust's
COLLEGE OF ENGINEERING AND TECHNOLOGY
 BAMBHORI, POST BOX NO. 94, JALGAON – 425001. (M.S.)

Brief Report on
Training Program on, “Computer and Administrative Skills for Effective Office Management”

Date and Venue / Location:	31 st August 2021 (At SSBT's COET, Bambhori, Jalgaon)
Objectives:	<ul style="list-style-type: none"> • To Enhance the Computer and Administrative Skill of Non Teaching Staff • To improve the proficiency of Non Teaching Staff in the area of Office Automation through MS Word, MS Excel etc.
Participant's Profile:	32 Non Teaching Staff of SSBT COET
Description about the Program / Training:	<ul style="list-style-type: none"> • In First session, Dr. Manoj Patil (Asso Prof-Computer Engg Dept, SSBT's COET) taught about MS Word, MS Excel, Short cut Keys and Data Storage. • In Second session, Mr. Ashish Bhole (Asso Prof-Computer Engg Dept, SSBT's COET) given training about how to use Scanner, E-Mail and Internet. • In third session, Dr. V.S. Rana addressed about importance of Administrative Skills for Effective Office Management. He addressed about Time Management, Stress Management, Positive Attitude, Office Management, Daily Schedule, Effective Public Speaking etc
Feedback	Feedback of all participants has been collected
Outcomes:	<p>The training program helped participants in</p> <ol style="list-style-type: none"> 1. Understanding basics about MS Word, MS Excel, Data Storage, Short Cut Keys, Internet and Scanner 2. Understanding importance of Planning, Staffing, Coordination, Time Management for effective Office Management. 3. Enhancement of Computer and Administrative Skills of Non teaching staff

Photos:



Photos:



Photos:



Photos:



A handwritten signature in black ink, appearing to read 'V.S. Rana'.

Dr. V.S. Rana
Coordinator

एसएसबीटी अभियांत्रिकीतर्फे कार्यशाळा

जळगाव: श्रम साधना बॉम्बे ट्रस्ट अभियांत्रिकी आणि तंत्रज्ञान महाविद्यालय, बांभोरी, जळगाव च्या व्यवस्थापन विभाग आणि संगणक अभियांत्रिकी विभाग, यांनी संयुक्तपणे 'प्रभावी कार्यालय व्यवस्थापनासाठी संगणक आणि प्रशासकीय कौशल्ये' या एक दिवसीय कार्यशाळेचे आयोजन दि.३१ रोजी शिक्षकेतर कर्मचाऱ्यांसाठी केले होते. यावेळी, व्यासपीठावर डॉ.के.एस.वाणी (प्राचार्य), डॉ. एस.पी. शेखावत (उपप्राचार्य), डॉ.जी.के. पटनायक (शैक्षणिक संचालक आणि विभाग प्रमुख-संगणक अभियांत्रिकी), डॉ.विशाल सुनील राणा (व्यवस्थापन विभाग प्रमुख आणि समन्वयक), यशवंत चित्ते (रजिस्ट्रार) उपस्थित होते.

शिक्षकेतर कर्मचाऱ्यांच्या दैनंदिन कामासंबंधी समस्या समजून घेण्यासाठी, त्यांची कार्यक्षमता वाढवण्यासाठी या कार्यशाळेचे आयोजन करण्यात आले होते. प्राचार्य डॉ.के.एस. वाणी



यांनी आपल्या भाषणात शिक्षकेतर कर्मचाऱ्यांना स्वतः शी स्पर्धा करण्याचा तसेच आपण किती प्रभावीपणे काम करू शकतो याचे आत्म-विक्षेपण करण्याचा सल्ला दिला.

पहिल्या आणि दुसऱ्या सत्रात डॉ.मनोज पाटील आणि श्री.आशिष भोळे (संगणक अभियांत्रिकी विभाग) यांनी वर्ड, एक्सेल, स्कॅनर चापर, इंटरनेट, डेटा स्टोरेजचे प्रशिक्षण दिले. शेवटच्या सत्रात डॉ.विशाल राणा यांनी संवाद

कौशल्य, सार्वजनिक बोलणे, वेळ व्यवस्थापन, कार्यालय समन्वय, नियोजन, कामाचे दैनंदिन वेळापत्रक, उपलब्ध संसाधनांचा प्रभावी वापर यावर मार्गदर्शन केले.

कार्यशाळेच्या शेवटी शिक्षकेतर कर्मचारी यांनी कार्यशाळेबद्दल आपली मते व्यक्त केली. वाय.के.चित्ते आणि समन्वयक डॉ.विशाल राणा यांनी सहभागींना प्रमाणपत्र वितरीत केले. वाय. के.चित्ते यांनी आभार मानले.

Additional Links of Proofs:

Sr. No.	Year 1	Year 2	Year 3	Year 4	Year 5
Programs organized by College (IQAC)	2016-17	2017-18	2018-19		2020-21
Programs organized by Computer Engg Dept.	2016-17				2020-21
Programs organized by E & TC Engg Dept.				2019-20	2020-21
Programs organized by Electrical Engg Dept.			2018-19	2019-20	
Programs organized by Mechanical Engg Dept.		2017-18		2019-20	