# Report on Capacity Building Program for Non-Teaching Staff

13 - 27 FEBRUARY 2023

SSBT'S COLLEGE OF ENGINEERING & TECHNOLOGY BAMBHORI, JALGAON - 425001, MS, INDIA Included under Section 2(f) & 12(B) of the UGC Act 1956







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### **About the Program**

Realizing the importance of preparing multidimensional professionals, the SSBT's College of Engineering & Technology, Bambhori, Jalgaon has initiated steps for continuous professional development of staff members to meet the need of hour. As part of initiation, the institute organized capacity building program for staff members from 13 February to 27 February 2023. In the program, the senior staff members were the resource persons and all staff members attended the program with full enthusiasm thereby creating the environment of peer - learning.

#### **Objectives**



The objectives of the program are as follows:

- 1. Empowering staff members with overall office activities
- 2. Developing a culture of shared learning among staff members
- 3. Inculcating communication and cooperation among staff members

#### **Outcomes**



- 1. Use of technology in office activities
  - 2. Gain confidence in presentation and communication
  - 3. Build Multiple skill

In the program, 23 staff members from all sections and departments attended the sessions.

# **Admission Process**

Date: 13 February 2023



Mr. Dnyaneshwar L. Patil



# **Admission Process**

Date: 14 February 2023





Mr. Pandharinath U. Patil

# E- Suvidha Process

Date: 15 February 2023



Mr. Jitendra P. Patil



# **Scholarship Process**

Date: 16 February 2023





Mr. Chetan Y. Tiwane

#### **Examination System** Date: 17 February 2023



Mr. Sharad G. Mahale



### **Accounts Management**

Date: 20 February 2023





Mr. Sandesh H. Neve

## **Accounts Management**

Date: 21 February 2023



Mr. Ranjitsing B. Rajput



### **Accounts Management**

Date: 22 February 2023





Mr.Jitendra A. Patil

#### Store Management Date: 22 February 2023



Mr.Virendra M. More



#### Establishment Date: 23 February 2023





Mr.Narsing B. Patil

#### **Facilitation Centre for Admssion** Date: 25 February 2023



Mr.Surendra B. Patil



### **AICTE Affiliation Process**

Date: 25 February 2023





Mr. Ramchandra R. Patil

#### AICTE Affiliation Process Date: 25 February 2023



Mr.Jaydevsinh H. Rawal



### **Library Management**

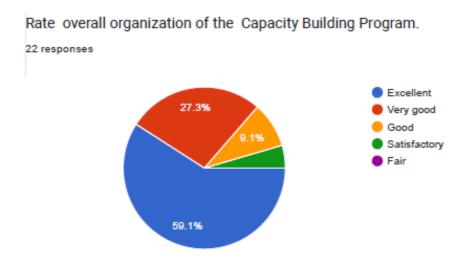
Date: 27 February 2023



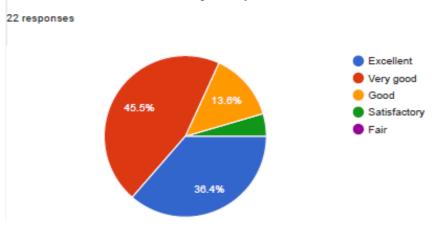


Mr. Bhatu R. Patil

#### Feedback



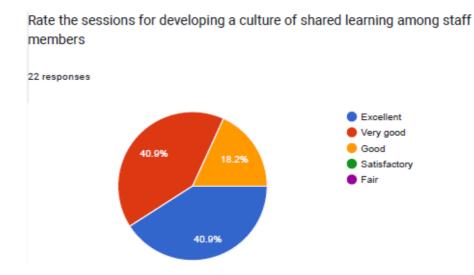
Rate the content discussed by the speakers?



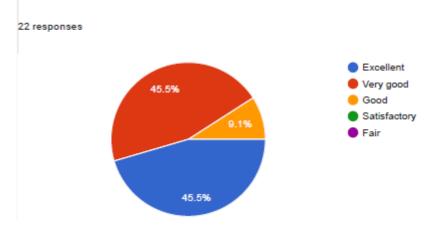
22 responses 40.9% 9.1

Rate the Capacity Building Program from your expectation point of view.

#### Feedback

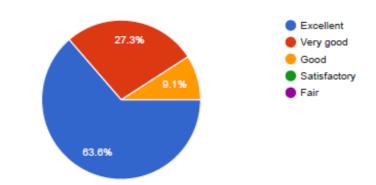


Rate the program for inculcating communication and cooperation among staff members



Rate the overall effectiveness of the Capacity Building Program to build Multiple skill.

22 responses



### **Sample Certificates**









**Organized by** 

# **DEPARTMENT OF COMPUTER ENGINEERING** and **DEPARTMENT OF ELECTRICAL ENGINEERING**



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