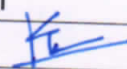
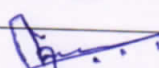
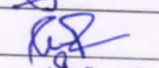

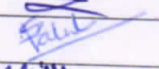
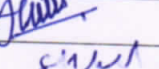
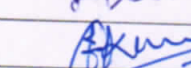
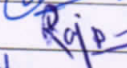
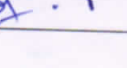
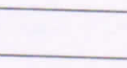



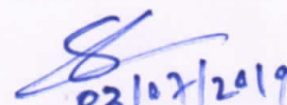
NOTICE

The Internal Quality Assurance Cell (IQAC) meeting is scheduled on 13<sup>th</sup> July 2019 at Conference hall on 11AM. So kindly make it convenient to attend the same.

Sr. No.	Name		Sign
1	Dr K S Wani	Chairman	
2	Dr S B Pawar	Member	
3	Mr Shashikant Kulkarni	Member	
4	Mr R B Choudhari	Member	
5	Dr S R Suralkar	Member	
6	Dr G K Patnaik	Member	
7	Dr K P Adhiya	Member	
8	Dr V R Diware	Member	
9	Dr Sunita Patil	Member	
10	Mr Y K Chitte	Member	
11	Mr S R Girase	Member	
12	Ms Faroza Kazi	Member	
13	Mr S H Rajput	Member	
14	Mr N S Mahajan	Member	
15	Mr Vinod Mahajan	Member	
16	Mr H S Parmar	Member	
17	Mr Kalyan Dani	Member	

Agenda:

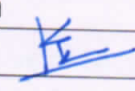
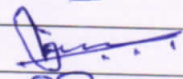
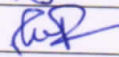
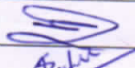
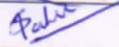
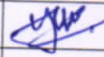
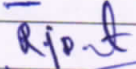
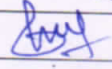
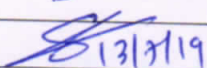
1. To confirm the minutes of the last meeting held on 05/03/2019.
2. Enhancement in Co-curricular and Extra- Curricular activities
3. Any other subject with permission of the Chair.

  
03/07/2019  
Dr. S P Shekhawat  
Coordinator, IQAC

**SSBT's COLLEGE OF ENGINEERING & TECHNOLOGY, BAMBHORI, JALGAON**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Attendance Sheet

The Internal Quality Assurance Cell (IQAC) meeting is held on 13<sup>th</sup> July 2019 at Conference hall on 11AM. The following members are present for the meeting

Sr. No.	Name		Sign
1	Dr K S Wani	Chairman	
2	Dr S B Pawar	Member	
3	Mr Shashikant Kulkarni	Member	
4	Mr R B Choudhari	Member	-
5	Dr S R Suralkar	Member	
6	Dr G K Patnaik	Member	
7	Dr K P Adhiya	Member	-
8	Dr V R Diware	Member	
9	Dr Sunita Patil	Member	
10	Mr Y K Chitte	Member	
11	Mr S R Girase	Member	-
12	Ms Faroza Kazi	Member	-
13	Mr S H Rajput	Member	
14	Mr N S Mahajan	Member	
15	Mr Vinod Mahajan	Member	-
16	Mr H S Parmar	Member	-
17	Mr Kalyan Dani	Member	-
18	Dr S P Shekhwat	Coordinator	 13/7/19



**Shram Sadhana Bombay Trust**  
**College of Engineering & Technology, Jalgaon**  
**Internal Quality Assurance Cell**  
**MINUTES OF MEETING (13<sup>th</sup> July 2019)**

The following members were present –

Sr. No.	Name		
1.	Dr K S Wani	Chairman	Head of the Institute
2	Dr. S B Pawar	Member	GB member
3.	Mr Shashikant Kulkarni	Member	Representative of Local society
4.	Dr S R Suralkar	Member	Professor/ NAAC Coordinator
5.	Dr G K Patnaik	Member	Professor/ DOA
6.	Dr V R Diware	Member	Asso. Prof.
7	Dr Sunita S Patil	Member	Asst. Prof.
08	Mr S H Rajput	Member	Asst. Prof.
09	Mr N S Mahajan	Member	Asst. Prof.
10	Mr. Y K Chitte	Member	Sr. Administrative officer
11	Dr Sanjay Shekhawat	Member	Co-ordinator

The following points were discussed

**1. To confirm the minutes of last meeting held on 05/03/2019**

Coordinator IQAC read out the minutes of meeting of last meeting held on 05/03/2019 and requested to members to confirm the same. The minutes were confirmed unanimously.

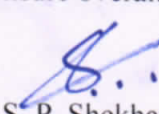
**2. Enhancement in Co-curricular and Extra- Curricular activities**

A proactive role by the IQAC of an institution is crucial in marinating the quality consciousness for overall development of students. The college IQAC undertook the task to enhance Co-curricular and Extra- curricular activities. The prominent activities are suggested as -

- a) Regular conduct of ISO, Academic Audit, Financial Audit, Participation in NIRF, etc for betterment in Academic and Administrative processes.
- b) Up-gradation Computing facility, campus networking and internet facility.
- c) To add Career Oriented Certificate Courses for students
- d) To popularized NPTEL, SWAYAM, etc platforms among students and register for local chapters
- e) To motivate students to participate in competitions such as DIPEX, Hackathon , technical exhibitions, etc
- f) Organize aptitude tests, group discussion sessions and other soft skill activities through T & P cell and department concern.

It was unanimously resolved that to conduct the above said activities to ensure overall development of students.

Meeting ended with vote of thanks.

  
Dr. S.P. Shekhawat  
Coordinator, IQAC

**Shram Sadhana Bombay Trust**  
**College of Engineering & Technology, Jalgaon**  
Internal Quality Assurance Cell  
**Date of Meeting: 13<sup>th</sup> July 2019**  
Action Taken Report


**Enhancement in Co-curricular and Extra- Curricular activities**

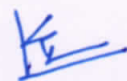
A proactive role by the IQAC of an institution is crucial in marinating the quality consciousness for overall development of students. The college IQAC undertook the task to enhance Co-curricular and Extra- curricular activities. The prominent activities are suggested as -

- a) Regular conduct of ISO, Academic Audit, Financial Audit, Participation in NIRF, etc for betterment in Academic and Administrative processes.
- b) Up-gradation Computing facility, campus networking and internet facility.
- c) To add Career Oriented Certificate Courses for students
- d) To popularized NPTEL, SWAYAM, etc platforms among students and register for local chapters
- e) To motivate students to participate in competitions such as DIPEX, Hackathon , technical exhibitions, etc
- f) Organize aptitude tests, group discussion sessions and other soft skill activities through T & P cell and department concern.

It was unanimously resolved that to conduct the above said activities to ensure overall development of students.

**AT: Considering the exigency of the activities to be conducted for the students to enhance the skills and potential, the Training and Placement Cell of the college, Alumni Association, various departments, Student Welfare cell, Women Cell, Sports Dept, Cultural Committee, etc. conducted a lot of activities. Also the Principal, HOD's, and office staff taken a lead in Regular conduct of ISO, Academic Audit, Financial Audit, Participation in NIRF, etc for betterment in Academic and Administrative processes.**

  
**Dr S. P. Shekhawat**  
Coordinator, IQAC

  
**Dr K. S. Wani**  
Chairman, IQAC



12

**Shram Sadhana Bombay Trust's  
College of Engineering & Technology, Bambhori, Jalgaon**

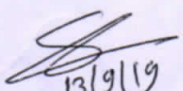
**Internal Quality Assurance Cell (IQAC)**

The Internal Quality Assurance Cell (IQAC) meeting is scheduled on 26<sup>th</sup> Sept., 2019 at Conference Hall on 11 AM. So kindly make it convenient to attend the same.

Sr. No.	Name		
✓ 1.	Dr K S Wani	Chairman	Head of the Institute
2.	Dr S B Pawar	Member	G B Member
3.	Mr. Shashikant Kulkarni	Member	Representative of Local Society
4	Mr R B Choudhari Director, Kiran Machine Tools, Jalgaon	Member	Industrialist
✓ 5.	Dr S R Suralkar	Member	Professor/ NAAC Coordinator
✓ 6.	Dr G K Patnaik	Member	Professor/ DOA
✓ 7	Dr. K P Adhiya	Member	Professor
✓ 8	Dr V R Diware	Member	Asso. Prof.
✓ 9	Dr Sunita S Patil	Member	Asst. Prof.
✓ 10	Ms Faroza Kazi	Member	Asst. Prof.
✓ 11	Mr S H Rajput	Member	Asst. Prof.
✓ 12	Mr N S Mahajan	Member	Asst. Prof.
13	Mr Vinod Mahajan	Member	Alumni
14	Mr Hirendra Singh Parmar	Member	Parent
15	Mr Kalyan Dani	Member	Employer
16	Mr. Y K Chitte	Member	Sr. Administrative officer
17	Mr. S R Girase	Member	Sr. Administrative officer
✓ 18	Ms. Vaishnavi Kishore Mahajan	Member	Student, BE (IT)
✓ 19	Dr Sanjay Shekhawat	Member	Co-ordinator

**Agenda of the meeting -**

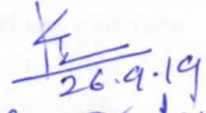


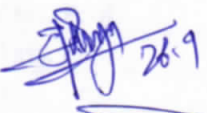

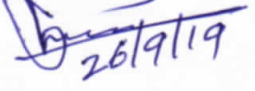
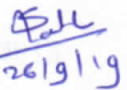
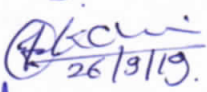
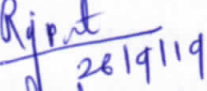
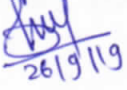
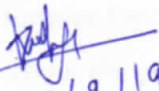
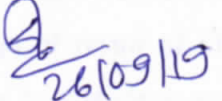
- ✓ 20. *Dr. S. A. Thakur* *Sp. invitee member*
- 1. To confirm the minutes of the last meeting held on 27<sup>th</sup> Sept, 2018.
- SPS* 2. To discuss new accreditation process of NAAC
- GKP* 3. To appraise about the academic initiatives taken in 18-19 and proposed activities for 19-20
- SAT* 4. To Discuss training and placement activities of AY 18-19
- 5. To review student co-curricular and extra-curricular activities. *18-19*
- 6. To discuss about the new education policy
- 7. Any other subject with permission of the Chair.

  
13/9/19  
**Dr S P Shekhawat**  
Co-ordinator

26/09/2019

The Internal Quality Assurance Cell (IQAC) meeting is held on 26/09/2019, <sup>11 AM</sup> at conference Hall.

Following members are present in the meeting.

1. Dr. K. S. Wani, chairman  26.9.19
2. Dr. S. P. Shekhawat, Member, Co-ordinator  26/9/19
3. Dr. G. K. Patnaik, Member 
4. Dr. K. P. Adhita, Member  26.9
5. Dr. V. R. Diwase, Member  26/9/19
6. Dr. S. R. Suralkar, NAAC Coord.  26/9/19
7. Dr. S. S. Patil, Member  26/9/19
8. Ms. Farooza Kazi, Member  26/9/19
9. Mr. S. H. Rajput, member  26/9/19
10. Mr. N. S. Mahajan, Member  26/9/19
11. Vaishnavi K. Mahajan, Student  26/9/19
12. Dr. S. A. Thakur, SP- In-charge  26/09/19



**Shram Sadhana Bombay Trust**  
**College of Engineering & Technology, Jalgaon**  
**Internal Quality Assurance Cell**  
**MINUTES OF MEETING ( 26<sup>th</sup> September 2019)**

A meeting of Internal Quality Assurance Cell was held on 26<sup>th</sup> September 2019 at 11AM in the Conference hall. Following members were present –

Sr. No.	Name		
1.	Dr K S Wani	Chairman	Head of the Institute
2.	Dr S R Suralkar	Member	Professor/ NAAC Coordinator
3.	Dr G K Patnaik	Member	Professor/ DOA
4	Dr. K P Adhiya	Member	Professor/ DTD
5.	Dr V R Diware	Member	Asso. Prof.
6.	Dr Sunita S Patil	Member	Asst. Prof.
7	Ms Faroza Kazi	Member	Asst. Prof.
8	Mr S H Rajput	Member	Asst. Prof.
9	Mr N S Mahajan	Member	Asst. Prof.
10	Ms. Vaishnavi Kishore Mahajan	Member	Student, TE (IT)
11	Dr Sanjay Shekhawat	Member	Co-ordinator

The following points were discussed and finalized –

**1. To confirm the minutes of the last meeting held on 27<sup>th</sup> Sept., 2018**

Minutes of the meeting held on 27<sup>th</sup> Sept 2018 were read and confirmed.

**2. To discuss new accreditation process of NAAC**

Dr S P Shekhawat, Coordinator appraised the details of new accreditation process to all members. The new process is online process and all formats including SSR, AQAR are to be submitted online only.

**3. To appraise about the academic status of 18-19 and proposed initiatives for 19-20**

Dr G K Patnaik, Director of Academic Development has appraised about the point. The remedial classes were conducted and its impact on examination results was assessed. There is improvement in the result of slow learners. Percentage of result of FE is improved by 7%. Three week induction program was conducted for new students and it was very well accepted by the students. Add on courses were organized in each department as a part of technical knowledge improvement initiative. Six special courses aiming to placement activities were organized specially for final year students.

Also it is decided to continue the practice of remedial classes for slow learners, arrange students training programs regularly, faculty training programs in the AY 19-20. It is also

decided to establish the IEDC department clubs to develop the research, innovation and entrepreneurship attitude among the students.

**4. To discuss training and placement activities of AY 18-19.**

Dr S A Thakur, Training & Placement officer appraised about the campus Placements and trainings conducted to all members.

**5. Review of Co-Curricular and Extra Curricular activities of 18-19.**

Report of the Co-Curricular and Extra Curricular activities of 18-19 were discussed. Many activities such as Induction program, Elocution competition, Industrial and Field visits, Annual Gathering, Sports week, etc were organized. IQAC cell organized a workshop on "Adoption and promotion of e – learning in HEI" for faculty members of our college.

**6. To discuss about the New Education policy.**

New education policy (draft) was discussed at length and some special features of it are brought to the notice of the members such as research and teaching colleges and university, autonomy status, etc.

**7. Any other**

1. It is decided to arrange GATE awareness lectures for First year students
2. To organize expert talks of alumni for students.
3. To conduct certificate courses for students.

Meeting ended with vote of thanks.



Dr. S .P. Shekhawat  
Coordinator, IQAC



**Shram Sadhana Bombay Trust**  
**College of Engineering & Technology, Jalgaon**  
Internal Quality Assurance Cell  
Date of Meeting: 26<sup>th</sup> September 2019  
Action Taken Report

**1. To discuss new accreditation process of NAAC**

Dr S P Shekhawat, Coordinator appraised the details of new accreditation process to all members. The new process is online process and all formats including SSR, AQAR are to be submitted online only.

**AT: As per the guidelines of the NAAC the IQAC has been reconstituted on recommendations of the chairperson. The IQAC must give the task and after collecting the necessary inputs from the various departments the Annual Quality Assurance Report got prepared for its final submission.**

**2. To appraise about the academic status of 2018-2019 and proposed initiatives for 2019-2020**

Dr G K Patnaik, Director of Academic Development has appraised about the academics. The remedial classes were conducted and its impact on examination results was assessed. There is improvement in the result of slow learners. Percentage of result of FE is improved by 7%. Three week induction program was conducted for new students and it was very well accepted by the students. Add on courses were organized in each department as a part of technical knowledge improvement initiative. Six special courses aiming to placement activities were organized specially for final year students. Also it is decided to continue the practice of remedial classes for slow learners, arrange students training programs regularly, faculty training programs in the AY 19-20. It is also decided to establish the IEDC department clubs to develop the research, innovation and entrepreneurship attitude among the students.

**AT: Special coaching/ mentoring classes were offered to First semester students of various programmes after assessing their performance in Internal Sessional Examination. IQAC emphasized to increase the pass percentage in the 1st year by proper mentoring, monitoring and counseling. Awareness was created among students regarding the benefits of pursuing NPTEL / SWAYAM courses.**

**3. To discuss training and placement activities of AY 18-19.**

Dr S A Thakur, Training & Placement officer appraised about the campus Placements and trainings conducted to all members.

**AT: Noted**

**4. Review of Co-Curricular and Extra Curricular activities of 18-19.**

Report of the Co-Curricular and Extra Curricular activities of 18-19 were discussed. Many activities such as Induction program, Elocution competition, Industrial and Field visits, Annual Gathering, Sports week, etc were organized. IQAC cell organized a workshop on "Adoption and promotion of e – learning in HEI" for faculty members of our college.

**AT: Noted.**

**Reports of all activities are uploaded on college website.**

**5. To discuss about the New Education policy.**

New education policy (draft) was discussed at length and some special features of it are brought to the notice of the members such as research and teaching colleges and university, autonomy status, etc.

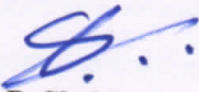
**AT: Noted.**

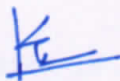
**Introduction of a four-year undergraduate degree with multiple entries and exit options and establishing a standard higher education regulation with fee examination for both private and public institutions are some of the critical features for higher education sector. In a nutshell, NEP aims at building a global best education system rooted in Indian ethos, thereby transforming India into a global knowledge superpower.**

**6. Any other**

1. It is decided to arrange GATE awareness lectures for First year students
2. To organize expert talks of alumni for students.
3. To conduct certificate courses for students.

**AT: Expert lecture on GATE awareness and its importance, Alumni interactions were organized by T & P Cell and departments. Certificate courses were conducted.**

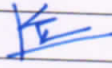
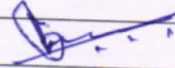
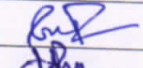

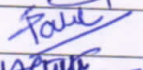
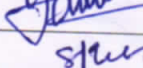
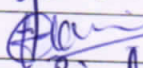
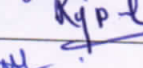
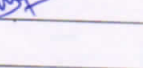
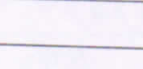
  
**Dr S. P. Shekhawat**  
Coordinator, IQAC

  
**Dr K. S. Wani**  
Chairman, IQAC



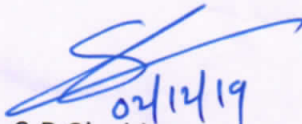
NOTICE

The Internal Quality Assurance Cell (IQAC) meeting is scheduled on 20<sup>th</sup> December 2019 at Conference hall on 11AM. So kindly make it convenient to attend the same.

Sr. No.	Name		Sign
1	Dr K S Wani	Chairman	
2	Dr S B Pawar	Member	
3	Mr Shashikant Kulkarni	Member	
4	Mr R B Choudhari	Member	
5	Dr S R Suralkar	Member	
6	Dr G K Patnaik	Member	
7	Dr K P Adhiya	Member	
8	Dr V R Diware	Member	
9	Dr Sunita Patil	Member	
10	Mr Y K Chitte	Member	
11	Mr S R Girase	Member	
12	Ms Faroza Kazi	Member	
13	Mr S H Rajput	Member	
14	Mr N S Mahajan	Member	
15	Mr Vinod Mahajan	Member	
16	Mr H S Parmar	Member	
17	Mr Kalyan Dani	Member	
18	Mr K. Shrivastav	Sp Invitee	

Agenda:

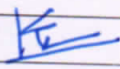
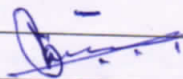
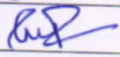

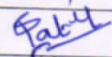
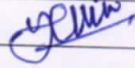
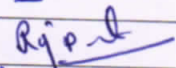

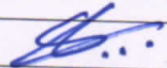
1. To confirm the minutes of last meeting held on 26/09/2019.
2. To discuss Admission status
3. To approve Handbook on Code of Conduct.
4. Any other subject with permission of the Chair.

  
02/12/19  
Dr. S P Shekhawat  
Coordinator, IQAC

**SSBT's COLLEGE OF ENGINEERING & TECHNOLOGY, BAMBHORI, JALGAON  
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Attendance Sheet

The Internal Quality Assurance Cell (IQAC) meeting is held on 20<sup>th</sup> December 2019 at Conference hall on 11AM. The following members are present for the meeting –

Sr. No.	Name		Sign
1	Dr K S Wani	Chairman	
2	Dr S B Pawar	Member	
3	Mr Shashikant Kulkarni	Member	
4	Mr R B Choudhari	Member	
5	Dr S R Suralkar	Member	
6	Dr G K Patnaik	Member	
7	Dr K P Adhiya	Member	
8	Dr V R Diware	Member	
9	Dr Sunita Patil	Member	
10	Mr Y K Chitte	Member	
11	Mr S R Girase	Member	-
12	Ms Faroza Kazi	Member	-
13	Mr S H Rajput	Member	
14	Mr N S Mahajan	Member	
15	Mr Vinod Mahajan	Member	-
16	Mr H S Parmar	Member	-
17	Mr Kalyan Dani	Member	-
18	Mr K. Shrivastav	Sp Invitee	
19	Dr S P Shekhwat	Coordinator	



**Shram Sadhana Bombay Trust**  
**College of Engineering & Technology, Jalgaon**  
**Internal Quality Assurance Cell**  
**MINUTES OF MEETING (20<sup>th</sup> December 2019)**

The following members were present –

Sr. No.	Name		
1.	Dr K S Wani	Chairman	Head of the Institute
2	Dr. S B Pawar	Member	GB member
3.	Mr Shashikant Kulkarni	Member	Representative of Local society
4.	Dr S R Suralkar	Member	Professor/ NAAC Coordinator
5.	Dr G K Patnaik	Member	Professor/ DOA
6.	Dr V R Diware	Member	Asso. Prof.
7	Dr Sunita S Patil	Member	Asst. Prof.
08	Mr S H Rajput	Member	Asst. Prof.
09	Mr N S Mahajan	Member	Asst. Prof.
10	Mr. Y K Chitte	Member	Sr. Administrative officer
11	Dr Sanjay Shekhawat	Member	Co-ordinator
12	Mr K Shrivastav	Sp. Invitee	Asso. Prof. Mech engg

The following points were discussed

**1. To confirm the minutes of last meeting held on 26/09/2019**

Coordinator IQAC read out the minutes of meeting of last meeting held on 26/09/2019 and requested to members to confirm the same. The minutes were confirmed unanimously.

**2. To discuss Admission status**

As there is gradual decrease in admissions from last three academic years, it was discussed in details in the meeting. It is found that, the departments such as Electronics & Telecommunication, Biotechnology, Mechanical Engg and Civil Engg are gradually decreasing. It is discussed that it is due to less job opportunities are available and most of the openings are in Software industries. It is suggested that to include courses related to Computer and Information Technology field in convention disciplines as Electives courses.


**3. To approve Handbook on Code of Conduct.**

The handbook on code of conduct was put up in the meeting. It was read and discussed in the meeting. After discussion it is decided to approve the same.

**4. Any other subjects –**

- a) To organize Alumni, Parent meets in up-coming Session
- b) To allot sport office at some convenient place with sufficient space.

Meeting ended with vote of thanks.

  
Dr. S .P. Shekhawat  
Coordinator, IQAC

**Shram Sadhana Bombay Trust**  
**College of Engineering & Technology, Jalgaon**  
Internal Quality Assurance Cell  
**Date of Meeting: 20<sup>th</sup> December 2019**  
Action Taken Report

**1. To confirm the minutes of last meeting held on 26/09/2019**

Coordinator IQAC read out the minutes of meeting of last meeting held on 26/09/2019 and requested to members to confirm the same. The minutes were confirmed unanimously.

**AT: Noted**

**2. To discuss Admission status**

As there is gradual decrease in admissions from last three academic years, it was discussed in details in the meeting. It is found that, the departments such as Electronics & Telecommunication, Biotechnology, Mechanical Engg and Civil Engg are gradually decreasing. It is discussed that it is due to less job opportunities are available and most of the openings are in Software industries. It is suggested that to include courses related to Computer and Information Technology field in convention disciplines as Electives courses.

**AT: New syllabus implanted from A.Y. 2018-19 at First year engineering and it's successive implementation at SE TE and BE in A. Y 2019-20, 2020-21, 2021-22. As many of our faculty members are Chairman/member of Board of Studies and member of Academic Council introduce the professional and open electives related to Computer and Information Technology field.**

**3. To approve Handbook on Code of Conduct.**


The handbook on code of conduct was put up in the meeting. It was read and discussed in the meeting. After discussion it is decided to approve the same.

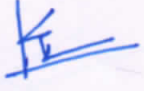
**AT: Noted**

**4. Any other subjects –**

- a) To organize Alumni, Parent meets in up-coming Session
- b) To allot sport office at some convenient place with sufficient space.

**AT: Alumni and Parents meets are organized regularly as per academic calendar. New space was allocated for Sport section.**

  
**Dr S. P. Shekhawat**  
Coordinator, IQAC

  
**Dr K. S. Wani**  
Chairman, IQAC