



NARSING BIRSING PATIL

S R . C L E R K

CONTACT

- 9423149239
- patil.narsing@gmail.com
- sscoetjalgaon.ac.in
- 17, Sant Mirabai Nagar,
Pimprala, Jalgaon

EDUCATION

Bachelor of Commerce

Pune University
Pune

1989

Master of Commerce

Pune University
Pune

1992

SKILLS

- Tally Software
- English Typing
- MSCIT

ABOUT ME

I am a positive minded person and try my best to do justice to all my work. I'm quite happy to work a step down. Always trying to do my own work whenever possible, I find satisfaction in taking on new challenges.

मी एक सकारात्मक विचारांचा व्यक्ती असून माझ्या प्रत्येक कामाला न्याय देण्याचा पूर्ण प्रयत्न करत असतो. एक पायरी खाली उतरून काम करण्यामध्ये मला खूपच आनंद होतो. शक्यतोवर स्वतःची कामे स्वतः करण्याचा कायम प्रयत्न करत असतो, नवनवीन आव्हाने स्वीकारून काम करण्यामध्ये मला समाधान मिळते.

EXPERIENCE

Sr. Clerk

From Apr 18, 1990 - PRESENT

S.S.B.T.'s College of Engg. & Technology, Bambhori, Jalgaon

- To Release Salary of Teaching & Non Teaching Staff.
- To make Payment of Provident Fund , Income Tax , Prof. Tax. LIC , GSLI etc.
- Work for Release of Provident fund , pension , GSLI ,etc.
- To make Form 16 A of Income Tax.
- Completes the work assigned by superiors on time

LANGUAGE

Marathi

English

HOBBIES

Cricket

Listening Song

Books Reading