



VIRENDRA MOHANSINGH MORE

STORE KEEPER

CONTACT

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- sscoetjalgaon.ac.in
- Staff Qtr. A-5, SSBT COET
Campus, Bambhori, Jalgaon

EDUCATION

Bachelor of Art

North Maharashtra University
Jalgaon

2000

Master of Art

North Maharashtra University
Jalgaon

2004

SKILLS

- Tally Software
- Hardware Maintenance
- MSCIT

ABOUT ME

Being a good listener and learner, I always strive to create positive atmosphere near around me. As a good communicator, I motivate and apply skills and knowledge to meet the work challenges.

एक चांगला श्रोता आणि शिकणारा असल्याने मी नेहमी माझ्या सभोवतालचे सकारात्मक वातावरण निर्माण करण्याचा प्रयत्न करतो. एक चांगला संवादक म्हणून, मी कामातील आव्हाने पूर्ण करण्यासाठी कौशल्ये आणि ज्ञानाचा वापर करण्यास प्रवृत्त करतो.

EXPERIENCE

Store Keeper From Feb 11, 2013 - PRESENT

S.S.B.T.'s College of Engg. & Technology, Bambhori, Jalgaon

- Book keeping of all Store Items
- Care Taker of Campus
- Assisting Account Section in preparing FRA and Audit Reports
- Minutes of Finance & purchase committee meeting
- Stationary clerk in KBCNMU Jalgaon theory exam
- Online related work of all sections

LANGUAGE

Marathi
English

HOBBIES

Cricket
Listning Song
Medicinal Plants